

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
December 12th, 2024

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, December 12th, 2024 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Vice-President Joe Franken
Trustee Russell Dahlquist
Trustee Charles Blair
Trustee Danica Taber

TRUSTEES ABSENT:

Trustee Teri Jory
Secretary Hugh Rafferty

IN ATTENDANCE:

Brian Cabrera, General Manager
Carrie Troup, CPA
Jessica Sprigg, Administrative Assistant
Trustee Barbara Silver (remotely, observing as member of the public)
Will Kane, Total Compensation Systems (remotely)
Alicia Harrison, Brownstein, Hyatt, Farber, Schreck

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-None.

3. CONFIRMATION OF AGENDA

-GM Cabrera requested that Items 9A, 8D, and 8E be discussed following Public Comment.

4. Staff announcements regarding District business

A. Trustee Silver is past due on required AB 1825 Harassment Prevention and AB 1234 Ethics trainings.

-This item was removed from the agenda during confirmation of agenda.

5. CORRESPONDENCE

A. Notice of Public and Alternate Public Member Vacancy on the Santa Barbara Local Agency Formation Commission.

-Anyone who is interested in serving on the LAFCO Commission is encourage to apply by 5:00 PM, December 16, 2024.

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

- A. Consider and approve the Fiscal Year 2023-2024 actuarial roll-forward valuation report.

-Will Kane reviewed the actuarial report and reported that the district is 121% funded for OPEB liabilities. Trustee Blair made a motion to approve the actuarial report. Motion seconded by Trustee Dahlquist and passed unanimously.

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

- D. Update on District building repair and improvement projects.

-The architectural historian gave a preliminary assessment that the building is likely not considered a historical resource. A subcommittee of Trustee Dahlquist and Trustee Taber was directed to release an RFP for an architect to propose a scope of work and narrow those proposals to two for Board review.

- E. Update on the District's response to a request by the California Coastal Commission for an assessment of the environmental and ecological impacts of the use of the District's Argo amphibious vehicle within the Goleta Slough.

-No response yet received from the Coastal Commission.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the November 14th, 2024 Regular Board Meeting

- B. Approval of the November Disease Surveillance Report

- C. Approval of the November District Operations Report

-It was moved by Trustee Blair and seconded by Trustee Taber to approve the items of general consent. Motion passed unanimously.

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

- A. Accept and file the November Financial Statements for County Fund 4160

- B. Accept and file the November Disbursement Reports

-Reports were accepted and filed.

- C. Accounts receivable contracts' status (5909 Misc. Revenue)

-Invoices for October through December will be sent in January.

- F. Update on the District's public outreach efforts. Meeting with local PR firm Two Trumpets. Search for volunteers to be interviewed for a public outreach story about local residents in the District's service area that have successfully reduced mosquitoes and/or mosquito breeding sites around the home based on the District's outreach recommendations.

-Two Trumpets will be setting up an Instagram account for the District. Board suggested using the website to advertise request for a resident to be interviewed.

9. NEW BUSINESS. The Board will discuss and may take action on the following items:
- B. Consider and approve quote from N&R Publishing for production of six (6) public outreach publications and other outreach services.
-It was moved by Trustee Franken and seconded by Trustee Dahlquist to approve. Motion passed unanimously.
 - C. Consider and Approve Resolution 24-05: A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County (“District”) Approving an Employee Benefit Adjustment for Unrepresented Employees of the District.
-Trustee Dahlquist made a motion to approve Resolution 24-05. Motion seconded by Trustee Blair and passed unanimously.
 - D. Consider and select an option on how to process the District’s VCJPA Member Contingency Refunds
 - A) elect to receive the full refund;
 - B) apply total refund to the District’s Member Contingency Fund;
 - C) apply a portion of the refund to the MCF and receive a payment of the remaining balance.*-It was moved by Trustee Taber and seconded by Trustee Blair to apply the refund to the contingency fund. Motion passed unanimously.*

10. REQUESTS FOR FUTURE AGENDA ITEMS
-None.

11. GENERAL MANAGER'S REPORT
-Posts on NextDoor have gotten interaction and positive responses.

12. BOARD ANNOUNCEMENTS
-Trustee Taber discussed being bitten by a tick and offered pictures of the reaction for social media use.

13. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

 Robert Williams
 Board President

 Hugh Rafferty
 Board Secretary